

### **Automotive Refinish Prepper**

Collision Care Xpress is a fast paced, full-service collision center providing the latest auto body repair for gas and electric vehicles from modern 80,000 sq ft facilities in central Broward County, with over 22 OEM certifications including Mercedes-Benz, Lucid, Tesla, and Rivian. We are seeking an **Automotive Refinish Prepper** to work alongside a trainer to learn and work within different roles within our body shop – Body Technician, Prepper, Painter and Buffer, to safely repair damaged vehicles to pre-accident condition using OEM specifications and industry-approved repair techniques.

#### Position Overview/Job Summary:

An **Automotive Refinish Prepper** will work alongside a trainer to learn and work within different roles within our body shop – Body Technician, Prepper, Painter and Buffer, to safely repair damaged vehicles to pre-accident condition using OEM specifications and industry-approved repair techniques. This position will involve supporting the entire auto body repair team. We are looking for candidates with mechanical aptitude, who love working with state-of-the-art technology, to learn to identify damage, read and supplement repair estimates, and to thoroughly, safely and profitably restore collision damaged vehicles in a manner consistent with our shop procedures and manufacturer guidelines/specifications. Collision Care Xpress' rapid growth requires willingness to be cross-trained in career advancing work processes, as our volume and OEM certifications increase.

#### Duties & Responsibilities:

- Inspect refinished body panels for proper color match and acceptable finish texture, bringing any quality issues to management's attention immediately.
- Prepare surface for buffing utilizing proper finish sanding products and technique per shop procedures.
- Restore refinish panel(s) to OEM quality utilizing provided rotary buffer, correct buffing technique, compounds and polishes.
- Inspect remaining (not repaired/refinished) vehicle surfaces for overspray and remove as needed.
- Remove and clean all compound or polish residue from buffed panels completely and inspect for acceptable finish quality.
- Inspect all repaired and primed panels for proper and complete body repairs and primer applications per shop procedures. Review any incomplete, missed damage, or improper repairs with management before proceeding.
- Mask/protect any adjacent panels (non-refinish) from scratches or damage before final sanding.
- Prepare properly repaired and primed panels (including "blend" panels) for final finish application using abrasives, power tools, and hand tools, as directed by shop procedures.
- Avoid over-sanding (cutting through finish) or under-sanding (leaving sand scratches that will be visible in final finish) refinish panels.
- Clean and remove all dust and other particles from repair/refinish panels completely prior to moving completed vehicles to next step.
- Verify vehicle and repairs to be performed using repair order or tracking label prior to beginning repairs.
- Repair all damaged body panels as directed by management.
- Replace damaged panels or other body components as directed.
- Assure all refinish products are properly formulated to meet color match and finish texture expectations, utilizing all tools and techniques provided by paint suppliers technical support system (i.e., TDS, color match system, etc.).
- Mix only the amount of refinish products (primer, base and clear) required to cover repair/refinish area and limit waste, using paint suppliers "mix-management system".
- Apply refinish coatings, using only approved, provided HVLP spray equipment set at recommended pressure.
- Apply automotive refinish coatings in designated, properly vented application area as directed by management.
- Assure paint area (i.e., booth, prep station, etc.) and paint mix/storage rooms are clean and all refinish products are stored as directed.
- Clean and maintain all paint formulation and spray application equipment (i.e., paint guns, mixing system, computer equipment, etc.) in proper working order, as directed by management.

- Visibly demonstrate safety commitment by following all safety and health procedures and modeling the behaviors related to such. Actively participate in support of all safety activities aligned with Safety Excellence.
- Perform other duties as assigned by management.

Qualifications:

- Must be at least 18 years of age
- Valid driver's license required
- High school diploma or equivalent
- Previous collision experience and/or collision tech certification preferred, but not required
- Ability to use a computer for online learning, researching repair procedures, and other related tasks
- Effective communication (written and verbal) and interpersonal skills required
- Ability to read and understand instructions, written estimates/repair orders, and repair procedure documents and diagrams
- Ability to multi-task; adapts easily to a fast-paced environment and works well under pressure
- Neat and organized work habits
- Must have strong attention to detail and solid mechanical aptitude
- Maintain a well-groomed appearance

Working Conditions:

Position is based on a normal collision body shop environment. Position requires physical activity such as reaching below and above shoulder level, kneeling, squatting, bending, stooping and moving for extended periods of time, and routinely lifting and carrying objects over 100 lbs. Required to wear protective equipment when necessary. Working environment consists of exposure to fumes, chemicals and dust, along with high levels of noise and subjectivity to weather conditions both inside and outside. Visual acuity to determine the accuracy and thoroughness of the work assigned is a must.

Opportunities for Career Growth:

Our associates have many choices for career growth and development after success as an **Auto Body Apprentice Technician** in our **Auto Body Apprentice Program**. Future opportunities may include:

- Auto Body Repair Technician
- Specialized Auto Body Repair Technician (Aluminum, AHSS)
- Mechanical Technician